



NEWSLETTER

Law Librarians Association of Wisconsin

A Chapter of the American Association of Law Libraries

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WINTER 2002



Carol Avery Nicholson,
President, American Association of Law Libraries

LLAW WELCOMES AALL PRESIDENT CAROL AVERY NICHOLSON

AND CELEBRATES ITS 20TH ANNIVERSARY

PRESIDENT'S MESSAGE

Connie Von Der Heide, Wisconsin State Law Library

It's been a whirlwind couple of months for LLAW! Our first two meetings of the program year are already history, but what special meetings they were, providing opportunities to connect with both our past and our future.

I'm glad that so many of you came to the October 2nd meeting to celebrate LLAW's 20th anniversary. All charter members in attendance were recognized and thanked for their commitment and contributions to LLAW over the years. Thank you, Program Committee, for putting together that celebratory evening, and special thanks to Pat Ellingson and others at Northwestern Mutual for compiling the 20th anniversary booklet. If you don't yet have a copy of the booklet and would like one, contact me--a few are still available.

(Please see "President" on page 12)

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LLAW OFFICERS AND COMMITTEES 2002/2003

Officers

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Program	Ted Potter Bonnie Shucha	414-288-1696 608-265-5513	ted.potter@marquette.edu bjshucha@wisc.edu
Public Access to Legal Information	Sunil Rao	608-262-8294	strao@facstaff.wisc.edu
Public Relations	Laura Olsen-Dugan	608-273-2708	laura.olsen.dugan@westgroup.com
Website Committee	Amy Anderson	608-286-7164	aanderson@lathropclark.com

Committee Members

Government Relations	Heidi Yelk
Grants	Jane Colwin, Amy Bingenheimer, Melissa Kaszynksi, Pat Ellingson
Membership	Carol Schmitt, Laura Emanuelson, Julia Jaet, Virginia Meier, Amy Thornton
Newsletter	Mary Koshollek, Jim Mumm, Bev Butula
Nominating	Jane Moberg
Placement	Barbara Walker
Program	Ted Potter, Bonnie Shucha
Public Access to Legal Information	Sunil Rao
Public Relations	Laura Olsen-Dugan, Susan Janik, Kellee Selden-Huston, Melissa Mooney
Website Committee	Amy Anderson, Amy Thornton, Kira Zaporski

The LLAW Newsletter, official publication of the Law Librarians Association of Wisconsin, Inc., is published quarterly in Spring, Summer, Fall and Winter and distributed to all LLAW members. Dues renewal falls in June of each year. Subscription rate is \$4.00 to non-members. For membership information contact Carol Schmitt, Chair of the Membership Committee, Boardman Suhr Curry & Field LLP, 1 S. Pinckney St., Ste 410, Madison WI 53701-0927 (608/283-7514). Address all inquiries or items of interest to the LLAW Newsletter Editor, c/o Mary Koshollek, Godfrey & Kahn, 780 N. Water St., Milwaukee WI 53202 or by e-mail to mkoshollek@gklaw.com. Send contributions to Bev Butula, Davis & Kuelthau, S.C., 111 E. Kilbourn Ave, Milwaukee WI 53202 or by e-mail to bbutula@dkattorneys.com.

LLAW BOARD MEETINGS

Minutes

**Second Quarterly Board Meeting
Law Librarians Association of Wisconsin
Monday November 4, 2002
Delafield Brewhaus
Delafield, WI
5:00 pm**

President Connie Von Der Heide called the meeting to order at approximately 5:00 pm.

Present: Amy Anderson, Jane Colwin, Diane Duffey, Amy Easton Bingenheimer, Mary Koshollek, Jane Moberg, Jim Mumm, Laura Olsen-Dugan, Ted Potter, Carol Schmitt, Bonnie Shucha, and Carol Avery Nicholson.

Absent: Olivia Bradford Jaskolski, Pat Ellingson, Sunil Rao, Barb Walker, Heidi Yelk.

Connie introduced Carol Avery Nicholson, President of the American Association of Law Libraries. Board members introduced themselves to her.

I. **Minutes** for the August 28 (First Quarterly) Board Meeting were approved.

II. **Treasurer's Report (Pat Ellingson via Connie)**

Checking Account Ending Balance	3,746.10
Savings Account Ending Balance	2,141.27
<u>Certificate of Deposit Ending Balance</u>	<u>3,427.13</u>
Total Ending Balance`	\$9,314.50

The Treasurer's Report was approved. (Carol Schmitt noted that the line item for Newsletter under Membership in the Budget Report should read 4 members instead of 5)

III. **Committee Reports**

Archives – No report.

Government Relations – No report

Grants – No report.

Membership – Carol reported the following figures: 87 active members, 8 associate members, 4 sustaining members, 3 student members and 4 people who receive the newsletter for a total of 106

members. Carol has updated copies of mailing lists, both regular mail and email, in Excel format; however, mailing label requests can still go to Virginia. Carol also proposed the idea of starting a consortium of Madison area librarians, perhaps similar to Milwaukee's Private Downtown Law Librarians Association or at least a type of mentoring program/brown bag lunch gathering to help newer librarians gain practical experience. She will put some firm ideas together and offer to host an initial meeting.

Newsletter – Mary noted that the deadline for submissions for the next newsletter is November 4th, but this date is flexible. Jim said he will be looking into creative ways of using color in the newsletter, now that it will be produced in PDF only.

Nominating – No report.

Placement – No report.

Program – Ted said that the third quarterly meeting will be in February, after the winter hiatus; program topics for upcoming meetings to be announced. (Note: the delicious cake served at the October meeting to mark LLAW's anniversary was made by Connie's mom.)

Public Access – Sunil (via Connie) reported that 250 issues of the Introduction to Legal Research book will be in the works.

Public Relations - Laura reported that the liaisons to the two library schools are now Mark Rozmarynowski in Milwaukee and Kira Zaporski in Madison. Laura also asked for ideas for items which LLAW can produce with its logo for distribution or sale to its membership and others, such as pens, lapel pins, T-shirts. People should contact her with their ideas.

Web Site – Amy Anderson reported having continual problems accessing the host server of the web site to make updates. She said that the process is being changed soon so that things should work more smoothly; she will need to use FTP software to upload files to the server.

Carol Avery Nicholson informed the Board that **AALL**

(Please see "LLAW Board" on page 15)

AALL ADDRESSES LLAW

Carol Bannen, Reinhart, Boerner, Van Deuren, s.c.

AALL President Carol Avery Nicholson was the featured speaker for the second quarterly Membership Meeting of LLAW. She spoke to LLAW members about happenings at the recent AALL Fall Retreat and Executive Board meeting in Chicago:

- The dues increase has passed but won't be effective until next June. AALL budgets are still tight.
- The AALLnet access should improve soon. Headquarters is bringing a server to store the system in-house. This will increase the website's reliability.
- The Seattle conference will have new 30 minute sessions. Attendees can choose from 90, 75, 60 and 30 minute programs. The Annual Meeting Educational Program Special Committee discussed expanding the time allowed for small group meetings like the SIS meetings that are currently held at 7AM or late afternoon. The Annual Meeting Program Committee will issue some guidelines to open up times during the 2004 meeting but they may conflict with program times. The Professional Development Committee is also looking at a needs assessment to see what members want in terms of educational opportunities. Regional meetings were not always successful.
- The AALL Guide to Fair Business Practices has been adopted. The Federal Trade Commission no longer is issuing guidelines. A Task Force is in place for two years to disseminate/interpret/refine the document to promote good relationships with the vendors.
- Law Library Journal and Spectrum articles will continue to be in the public section of the AALLnet website. This allows people to link to articles in their resumes and CVs.
- The Centennial Planning Task Force is hard at work on the AALL Centennial to be held in 2006 in St. Louis.
- The new executive director of AALL is Susan Fox. She will be profiled in the December issue of Spectrum. The transition is going very well.
- LLAW members asked how to get Milwaukee in the running for an annual meeting. LLAW would need to send a letter to headquarters and it was suggested the chapter wait until after the Seattle conference. It helps to have lots of support and letters from membership.

President Nicholson received a collection of Wisconsin memorabilia as a remembrance of her visit to LLAW.



LLAW Quarterly Treasurer's Report (1st Quarter)

CHECKING ACCOUNT

Beginning Balance (6/30/02) \$950.24

Income:

Transfer from Savings	1000.00
Membership	
Active (87)	1740.00
Associate (8)	80.00
Student (3)	30.00
Sustaining (4)	240.00
Newsletter (5)	20.00

Program:

May Meeting	30.00
October Meeting	829.65

Newsletter:

Advertising	200.00
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Miscellaneous:

Hein Royalty	36.10
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Total (Deposits) 4205.75

Expenditures:

Grants:

Cindy May	250.00
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Program:

AALL Booth Supplies	44.84
Supplies	100.72

Program:

Fyfes Deposit	100.00
Fyfes Dinner Tab	795.83
Name Tags	19.65

Newsletter:

Postage	78.85
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Miscellaneous:

Bank Charges	20.00
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Total (Expenditures) 1409.89

Ending Balance Checking \$3746.10



LLAW MEMBERSHIP MEETINGS

Minutes

First Quarterly General Membership Meeting Law Librarians Association of Wisconsin Wednesday, October 2, 2002 Fyfe's Corner Bistro Madison, WI

The 2002-2003 year marks the 20th anniversary for LLAW. Before dinner, charter members in attendance at tonight's meeting were recognized. Pat Ellingson made available copies of a book which she had compiled: "LLAW - Celebrating Twenty Years of Law Librarianship." The book contains copies of charter documents and other archival materials, and also information on the members of the initial organizing committee and the charter members. A cake with both the original LLAW logo and the new logo was displayed and then served for dessert.

I. President Connie Von Der Heide called the meeting to order at approximately 7:00 pm.

II. The minutes from the Fourth Quarterly General Membership Meeting on May 8, 2002 were approved.

III. Treasurer's Report. (Pat Ellingson)

Checking Account Ending Balance	3,189.40
Savings Account Ending Balance	2,137.70
<u>Certificate of Deposit Ending Balance</u>	<u>3,385.35</u>
Total Ending Balance	\$8,711.78

IV. President's Report - Assisted by LLAW's new PA system, Connie extended thanks to the Program Committee. She remarked that AALL membership dues are increasing by \$45, which will be phased in over a three year period. She also noted that there are a few upcoming continuing education opportunities:

- 1) Wisconsin Library Association's Annual Conference, at the end of October in Middleton. Registration ends this Friday. Julie Tessmer of the Wisconsin State Law Library will be presenting on moving library collections, and the State Law Library will be part of the tours during the conference. 2) Mid-America Association of Law Libraries (MAALL) and the Chicago Association of Law Libraries (CALL) will have a joint meeting November 7-9 in

Urbana-Champaign, Illinois, to which LLAW members are invited. Connie has program copies. 3) Wisconsin Law and Tech Show will take place on December 5th in Milwaukee at the Pfister Hotel. There will be no Internet Café this year, so LLAW will not coordinate volunteers for this. Further, no LLAW members are on the speaker list. LLAW members can get a 10% discount on registration.

V. Committee Reports

Archives - No Report.

Government Relations - Heidi Yelk reported that she is working on the Wisconsin portion of a state-by-state compilation of permanent public access to government records. Also, she asked for people interested in the Government Relations Committee to contact her.

Newsletter - Mary Koshollek reported that the latest newsletter has been mailed this week. The deadline for submissions for the next newsletter is November 4th. She thanked Jim Mumm and Bev Butula for their assistance on newsletter production.

Grants - No Report.

Membership - Carol Schmitt (via Connie) reported the following figures: 80 active members, 8 associate members, 4 sustaining members and 2 student members for a total of 97 members.

Nominating - No Report.

Placement - No Report.

Program - Bonnie Shucha reported that Ted Potter has arranged for AALL president Carol Avery Nicholson to visit LLAW in November for the second quarterly membership meeting.

Public Access - Sunil Rao reported that an initial draft of the revised Introduction to Legal Resources Guide, originally compiled by LLAW in 1989, is to be done by December.

Public Relations - Melissa Mooney and Laura Olsen Dugan are working on ideas for brochures,

(Please see "Members" on page 13)

LLAW MEMBERSHIP MEETINGS

Minutes

Second Quarterly General Membership Meeting Law Librarians Association of Wisconsin Monday, November 4, 2002 Delafield Brewhaus Delafield, WI

I. President Connie Von Der Heide called the meeting to order at approximately 7:10 pm.

II. The minutes from the First Quarterly General Membership Meeting on October 2, 2002 were not presented for approval, pending publication in the newsletter.

III. Treasurer's Report (Pat Ellingson) -

Checking Account Ending Balance	3,746.10
Savings Account Ending Balance	2,141.27
<u>Certificate of Deposit Ending Balance</u>	<u>3,427.13</u>
Total Ending Balance	\$ 9,314.50

IV. President's Report – Connie introduced the program speaker, Carol Avery Nicholson, President of the American Association of Law Libraries. She said Carol was in Chicago a day earlier to attend the AALL Executive Board meeting. On arriving in Wisconsin, Carol was shown various law libraries in Milwaukee and Madison, including the State Law Library, and sat in on the LLAW Board meeting.

Connie said that the Special Librarians Association-Wisconsin Chapter is planning to have a “Special Librarians’ Day” at the School of Library and Information Science at UW-Madison in the coming days.

V. Committee Reports

Archives - No report.

Government Relations – No report.

Newsletter – Bev Butula announced that the deadline is approaching very soon, but that there is still time to submit items to her via email at bbutula@dkattorneys.com

Grants - No report.

Membership - Carol reported the following figures: 87 active members, 8 associate members, 4 sustaining members, 3 student members and 4 people who receive the newsletter for a total of 106 members. She said that membership dues in January drop to half price. Carol also proposed the idea of a starting a type of mentoring program/brown bag lunch gathering of Madison area librarians. If anyone has any thoughts or ideas for this, they should contact her.

Nominating - No report.

Placement - No report.

Program – Ted reported that, although no program plans have yet been finalized, the upcoming membership meetings for the year are set for February (Madison area) and May (Milwaukee area).

Public Access - Sunil (via Connie) reported that the Introduction to Legal Research book will be in the works shortly.

Public Relations – Laura reported that the PR Committee is considering ideas for items which LLAW can produce with its logo for distribution or sale to its membership and others, such as pens, lapel pins, T-shirts. People should contact her with their ideas.

Web Site - Amy Anderson reported having continual problems accessing the host server of the web site to make updates. She said that the process is being changed soon so that things should work more smoothly.

VI. Old Business - None.

VII. New Business -

Chapter Liability Insurance – Connie informed the membership that she has made inquiries about this with Hartford Insurance, the insurer for AALL. Currently the cost is a flat rate of \$500.00 per year which provides coverage for bodily/property damage and so forth. Connie said the Board decided not to purchase chapter liability

(Please see “Membership” on page 10)

AALL ANNUAL MEETING PROGRAM REPORT

Cindy May, U.W. Law Library

Publication Patterns: Creating Connections in the Serial World

Linda Miller, senior automation planning specialist at the Library of Congress, began with a presentation prepared by Ellen Rappaport, who was unable to attend. Publication patterns are important for libraries because once they are established in a local system, that system should be able to generate automatic claims for missing issues, ultimately streamlining serials work.

Relevant MARC holdings fields for publication pattern information include field 853 (captions and patterns) and field 863 (enumeration and chronology), plus their corresponding fields for supplements and indexes. As vendors developed claiming functionality for their systems, libraries began busily establishing patterns locally.

Linda presented a brief history of CONSER (Cooperative Online Serials Program) and its appointment of a task force in the late nineties to investigate publication patterns for serials. Out of the original task force was born CONSER's Publication Pattern Initiative (PPI). PPI intends to share patterns that have already been created, thus saving individual libraries enormous amounts of time.

A two-year pilot project achieved the following:

- * established 43,000 patterns;
- * loaded patterns into field 891 in OCLC records;
- * worked with vendors;
- * developed software to load patterns into one local system;

- * created recommendations for workflow; and
- * posted documentation and guidelines on the Web.

Linda displayed a number of sample records with 891 fields and explained their elements.

Next steps for PPI include: establishing patterns as a formal part of CONSER; continuing to work with local system vendors and OCLC; and continuing to consider how best to incorporate work with publication patterns into libraries' workflow.

In the future 1) vendors will need to develop their local systems to better accommodate publication pattern data, 2) libraries must commit to maintenance and update of publication patterns, 3) PPI will look to pattern distribution via actual holdings records rather than OCLC field 891, and 4) CONSER member libraries will be able to upload publication patterns from their local systems to CONSER. For more information, see <http://lcweb.loc.gov/acq/conser/parrhold.html>.

Ted Fons of Innovative Interfaces Inc. (III) spoke on publication patterns from a vendor's perspective. A CONSER survey of vendor support for publication patterns is available at www.loc.gov/acq/conser/vendorsurvey.html. Ted explained that all systems employ user-friendly interfaces to shield data entry staff from "raw" MARC,

although III includes an "advanced mode" in which staff can actually see the MARC coding. He discussed the constant challenge faced by vendors to deliver new products and features on a timely basis, whether they are standard based, non-standard based, or both. For instance, III used a feature called "extrapolation" for prediction; it was non-MARC, but it worked. Now III's import function pops 891 data into its check-in screen.

Linda Miller returned to the podium to discuss "the advocate's toolkit for the ILS marketplace." Libraries in the market for a new ILS vendor must try to ensure that the system they purchase will allow them to take advantage of an emerging national publication patterns database. Linda suggests that they require a list of the vendor's clients and also try to contact clients not referred by the vendor. They should also include precise requirements in their RFPs, while being careful not to set up requirements that no vendor could possibly fill. They should devise standardized score cards and ranking systems to ensure fair evaluation of the final candidates. They should make sure that management understands that prediction will result in long-term rather than immediate gains in productivity. Post implementation, libraries can use quality control measures, workflow documentation, and management support to keep standards enforced. They can get involved in supporting

(Please see "Patterns" on page 12)

CUTTING EDGE KM: LAW FIRM AND LIBRARIAN EXPERIENCES ON THE EDGE

Carol Bannen, Reinhart, Boerner, Van Deuren, s.c.

"Knowledge Management" is hard to define and the definition seems to change with every person you talk to. I define it as a process designed to capture knowledge that can be reused by others. I participated in an AALL program on this topic at the Minneapolis meeting which also brought out this range of definitions. KM includes all kinds of applications including document drafting systems, brief banks, work product databases, model documents, checklists, expert systems, document management systems and enterprise portal technology. KM can be as simple as a list of memberships of the firm's attorneys on the Intranet to enterprise portal technology that searches and sorts all the information in your computer system.

Reinhart has had a wide variety of knowledge management applications under other names for several years. We have model documents that have been created by a number of practice areas and kept in public folders in iManage, our document management system. We have ReinhartNet, our firm intranet, that has practice area pages with annotated model documents. We have a Virtual Library and Ready Reference pages on ReinhartNet that collect the best Internet sources arranged by area of law for easy use by staff and attorneys. HotDocs is used for document assembly using an expert system of questions and options. Summation is used by the litigators to collect and index case documents. Apex is used as a contact management system. These are all KM applications that are common in law firms.

One unique project at Reinhart however is the Work Product Database which has existed in one form or another since 1975. It started with documents in black binders with an index done by the librarian (myself) who assigned the subject numbers to each document. This evolved over the years to our current full text Work Product Database. When people use an iManage profile to create a Word document, they enter a title, their practice area, client number and other usual information and then they check a box we have inserted that indicated whether or not the document is a research memo or brief. A program runs each month and pulls these marked research documents loading them into a full text searchable database on our intranet. Users can search full-text in iManage but the retrieval of results is cumbersome resulting in too many hits. Our Work Product Database uses Microsoft's free search engine, Index Server, and allows for free text searching and the ranking of documents. You can quickly see your hits in full text using arrows to go from hit to hit or you can view the documents in KWIC (key word in context). This has proven to be an excellent KM resource for the firm.

The most recent KM application is the Knowledge Management Toolbox. The idea came from one of our attorneys who had worked for an accounting firm. The KM Toolbox is an interactive outline of a process or collection of best practices designed not only to save research time, but also acts as a training and quality control device. The procedure is that an attorney or staff person signs on to Reinhart-

Net, our intranet, and brings up the Knowledge Management page. All the toolboxes that have been created by area of law or administrative department are visible along with model toolboxes for editors. Instances can be created of a model toolbox and can be tied to a client number, matter number and attorney. Anyone can view model toolboxes that have been created but only the creator/editors can change them. Everyone can be an editor/creator of a toolbox.

When creating a model toolbox, the user opens the editor and starts typing in outline format the process or collection of information they wish to publish. Reinhart uses a modified Word program as the editor. Links can be made to URLs, e-mail addresses, documents like .pdf files that are stored in a central location on our server and links to Word documents in iManage. This last piece was critical to the whole concept. We wanted people to be able to link right to model documents, sample briefs, research memos or anything else they thought would be useful but was stored in iManage. By using the 7.1 version of iManage we have been able to create a link right to the actual document in Word but in read only format. We can also open documents with read/write permissions. The main author is the only person who can publish a toolbox. When a new version is created, the software sends out e-mail notification to people using instances of the model toolbox that changes have been made.

The toolbox model can be personalized and used for a particular client. By creating an instance of the toolbox, users are able to assign it to a client and matter number. When they click on any links in the toolbox instance to Word documents the Word documents are

(Please see "Cutting Edge" on page 11)

WISCONSIN LEGAL WEB GATEWAY

LaVern A. Pritchard, Pritchard Law Webs

LawMoose, Home of the Wisconsin Legal Web, is a "community knowledge server" focusing exclusively on legal resources published on the Web by, for, and about the Wisconsin legal community.

The new portal is published by Pritchard Law Webs, Minneapolis. Pritchard Law Webs pioneered state-specific legal search in Minnesota in 2000. The combination of separate but complementary Wisconsin and Minnesota legal resources creates a centralized regional legal gateway of great value to the legal community, businesses, and residents on both sides of the St. Croix and Mississippi Rivers. You will not find any distracting advertisements on LawMoose. It's a neutral gateway and navigator site, a knowledge management application.

Since Pritchard Law Webs first launched LawMoose in Minnesota two years ago, Netlawtools.com named LawMoose 2001 Site of the Year (calling it a "model legal portal site for lawyers nationwide"), LawMoose has been featured at the "60 Sites in 60 Minutes" presentation at the ABA TechShow in Chicago, and at the CALI law school technology conference.

Recently, LLRX.com Web Critic columnist Kathy Biehl described LawMoose as a "beacon of clarity and ease" and said that it demonstrates the continuing value and appeal of simple organization and depth of content". See www.llrx.com/columns/webcritic17.htm.

LawMoose's Wisconsin community

knowledge server is customized to the particular legal resources that exist in Wisconsin. Visitors can come directly into the Wisconsin legal community without need to drill down in a general site to eventually reach the desired geographic focus. Moreover, LawMoose users can personalize the site to make it possible to always start at the Wisconsin home page. When more information is needed, or a research need pertains to Minnesota or to general legal resources, those resources are just a click away as well.

LawMoose's Wisconsin home page features a subject-classified set of links to key Wisconsin law and legal community sites as well as the Wisconsin edition of the LawMoose search engine. Groups of related Wisconsin law sites are presented as search collections visitors can search separately or simultaneously.

One can, for example, search just sites published by Wisconsin courts, just sites published by the various Wisconsin bar associations and other law-related associations, just Wisconsin's law schools, or just private law firms – or search all at once.

LawMoose has features that appeal to sophisticated users and laypersons alike. There are, for example, hundreds of "Super-Easy" pre-formulated search links that will retrieve information pertinent to every county, city and town in Wisconsin. But LawMoose has also garnered a major review in *Corporate Legal Times* and, draws corporate users as well as law firm users and

the general public.

In Minnesota, for example, many law firm intranets link to LawMoose. But so too does the American Bar Association Consumer's Guide to Legal Help on the Internet, many general purpose library sites, and a site identifying web sites of most interest to journalists.

LawMoose offers features rarely found on free law sites. For example, visitors can highlight every occurrence of the words in their search phrase on web pages located through the LawMoose search engine. They can save links to a personal LawMoose research clipboard. And once saved, they can even annotate them and send them to colleagues or clients via E-mail. LawMoose's "Find Out More About" links, at the bottom of each search results page, allow visitors to automatically forward their search terms onto other complementary law, news, and general search sites. This means that visitors can start searching close to home, in the Wisconsin legal community, then easily expand search scope beyond their home community as needed.

LawMoose's Home of the Wisconsin Legal Web community knowledge server and search engine portal can be found at <http://www.lawmoose.com/wilaw>. For more information, contact Pritchard Law Webs, moreinfo@priweb.com, or call 612-332-0102. Suggestions for new sites, directory links and improvements will be much appreciated!

2003 NATIONAL LEGAL RESEARCH TEACH-IN CALL FOR CONTRIBUTIONS

The Eleventh Annual National Legal Research Teach-In will soon be upon us and we need YOUR contribution

Sponsored by RIPS-SIS, the Teach-In gives law librarians the opportunity to share materials and ideas for legal research instruction. Each year the Teach-In committee creates a set of materials that can be used to design and advertise programs and events for our institutions. These materials are distributed several weeks prior to National Library Week in April to anyone interested in legal research instruction.

Over the past eleven years Teach-In materials have been distributed to an increasing number of interested people in diverse institutions all over the world. In 1993, for the first Teach-In, resource kits were distributed to 315 locations and promotional items (posters & bookmarks) went to about 200 people. A new record has been set each year, culminating in 2001 when resource kits were sent to over 700 people and over 20,000 notepads were used for promotional purposes! From these brief figures it is easy to see that the Teach-In has become an integral part of the law librarian landscape.

For ideas from past Teach-Ins, see the RIPS Teach-In web page at http://www.aallnet.org/sis/ripssis/teach_in.htm

It is never too early to plan for success! Now is the time for YOU to become involved in the creation of these materials! Please take a few minutes to consider if you have research instruction materials (including teaching techniques, training scripts, lecture notes, outlines, handouts, exercises, lesson plans, user guides, pathfinders, research guides, or descriptions of past training events) that you could contribute. If you do or if you have comments or suggestions, please contact Gail Partin or Kristin Gerdy as soon as possible (but no later than January 10, 2003).

Thanks for making our eleventh Teach-In the best one yet!

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("Membership" continued from page 6)

insurance at this time.

Bonnie Shucha reported that an LLAW ad hoc committee is being formed to discuss the possibility of LLAW members writing for the Wisconsin Lawyer as a group. She said the State Bar has requested that a proposal be submitted with writing samples. Carol Bannen agreed to chair the committee; those interested in participating in the committee should contact Carol.

VIII. Other Items and Announcements from the Floor – Jane Colwin reminded everyone that the future of the Dane County Law Library is in jeopardy, since the County Executive has proposed cutting its funding. The Dane County Board will be

deliberating on this again at its November 11th meeting. Jane thanked people for their continued support, and asked people to cross their fingers on November 11th.

IX. The business portion of the meeting was concluded at approximately 7:30 pm.

Respectfully submitted,
Diane Duffey, Secretary

PROGRAM: The business meeting was followed by a program given by Carol Avery Nicholson, President of AALL, who spoke about the organization's plans for its direction in the upcoming years. She noted that AALL's Centennial year is approaching in 2006.

National Library Legislative Day May 12-13, 2003

Sue L. Center, University of Wisconsin Law Library

National Library Legislative Day will be held in Washington, D.C. on May 12 -13, 2003. It is not too early to put this date on your calendar. This is our annual opportunity to take our concerns to our congressional delegation in D.C. and increase their awareness of issues that are important to the Wisconsin library community. This year is particularly important with so many critical issues on the table: LSTA Reauthorization, E-Government and Public Access (Presidential Records Act, OMB Memorandum on GPO), Privacy and Confidentiality (U.S. Patriot Act), Copyright/Fair Use (Copyright Extension & UCITA). (See the WLA Web page for our complete Federal Legislative Agenda: <http://www.wla.lib.wi.us/legis/FedAgenda.pdf>).

Each year a group of delegates from Wisconsin attend this meeting to speak with our Senators and Representatives. Eleven people made up our delegation in 2002, and it would be wonderful to expand that number in 2003. Our Wisconsin library delegation will make a far greater impression with greater numbers.

Monday May 12 will be a Briefing Day, during which the issues will be defined and guidance will be provided on how to present the issues to our congressmen. Tuesday May 13 will be the advocacy day, with scheduled group appointments throughout the day with our Wisconsin Congressional delegation in their offices.

We would like to encourage members of LLAW to attend this meeting and to help deliver our message to our legislators. Funding support will have to be solicited by the person wishing to attend -- perhaps from their library or from a library organization. If you think you might be interested in attending or would like more information, contact Sue Center, WLA Federal Relations Coordinator, at (608) 262-1499 or slcenter@facstaff.wisc.edu.

Sue

("Cutting Edge" continued from page 8)

automatically profiled in iManage with the client and matter number. Check boxes allow users to keep track of their progress. Multiple users can share models and instances but only if the originating author adds them as an editor. These instances are saved and show up on the personalized KM page when users view the page in the intranet. To manage the growing number of Toolboxes, each practice area will have a KM librarian who will have access rights to arrange the toolboxes on the practice area page using subject headings and a tree view.

While the Library is in charge of managing the Toolbox database, the Reinhart Board of Directors sees the Toolbox as a major part of the firm strategic plan to help attorneys become more efficient and better able to meet client needs with quality work. Their mandate has given requires that every department create at least one KM toolbox this fiscal year. We have an interested KM

team with an attorney appointed from every practice group and have hired a consultant to help us work through the use case design that outlined what we wanted to do. This was discussed with many members of the firm and allowed us to know exactly what we wanted to do before a line of code was written. The Information Resource Center's Webmaster has been hard at work writing the application.

This has been an exciting project and only serves to prove what I know to be true about librarians/information professionals. We are the perfect people to be on the cutting edge of knowledge management. Librarians have the knowledge of information to help design applications that people can use to access the information they need, when and how they need it. We also have the ability to work with and communicate with the attorneys. Librarians can speak not only the technical language needed to write these applications but also the legal language to communicate with the attorneys.

("President" continued from page 1)

On November 4, LLAW had the privilege of hosting AALL President Carol Avery Nicholson for a chapter visit. The daylong visit included tours of the Wisconsin State Law Library, Foley & Lardner's Madison office, and Marquette University Law Library, as well as attendance at Board and Membership meetings that evening, during which Carol updated us on AALL happenings. Highlights of her remarks included an enthusiastic report on new AALL Executive Director Susan Fox, and news that the Association headquarters will soon have a new in-house server and will transfer all AALL materials currently "living" on the Washburn server. At the end of the evening Carol was presented with a "Wisconsin Care Package" from LLAW, containing cheese, sausage, Cow Pie candy, cheesehead erasers and koozie, a cow keychain, and some Wisconsin magnets. I learned later that Carol collects magnets. In the thank you note I recently received from her, Carol said she was impressed with each library she visited, and she commented on how well-run the chapter is. Thank you to Ted Potter and Bonnie Shucha for handling the chapter visit arrangements, and to Jane Colwin and Julie Tessmer at Wisconsin State Law library, Pam Noyd at Foley & Lardner-Madison, and Ted Potter at Marquette University Law Library for their hospitality and informative library tours. And thanks to all of you for making LLAW the well-run organization that it is.

We'll not meet again till after winter has run its course, but several of our committees will be busy throughout. (Isn't email a wonderful thing?!) The Public Access to Legal Information Committee is hard at work completing the revision of LLAW's legal research handbook, and the Public Relations Committee is researching various products we can have imprinted with the LLAW logo and use to promote our chapter. And as you can see, our Newsletter Committee has already been hard at work on this premier electronic issue of the LLAW Newsletter. Thank you, thank you, Mary Koshollek, Jim Mumm and Bev Butula.

At our November 4 meeting a new, ad hoc committee was formed to compile a list of topics for substantive articles to be written by LLAW members, which will be considered for publication in *Wisconsin Lawyer*. This is an exciting development which I hope will renew and strengthen connections between the State Bar and LLAW. Carol Bannen, at Reinhart Boerner Van Deuren in Milwaukee, has volunteered to chair this committee, and several members have already volunteered to serve. If you would like to participate, please contact Carol at 414-298-8253 or cbannen@reinhartlaw.com.

I wish you all safe and happy times while you connect with family and friends this holiday season, and much good fortune in the coming year. See you again soon.

("Patterns" continued from page 7)

and improving national standards, and participate in system user groups.

PowerPoint printouts, model RFP wording for serial check-in requirements, and a model score card for evaluating vendor responses were included in the Sunday-Monday handout publication.

The Catalog vs. the Homepage? Best Practices in Connecting to Online Resources

Georgia Briscoe (University of Colorado) moderated this program, in which Karen Selden (University of Colorado) and Cheryl Nyberg (University of Washington) debated whether access to Web resources is better provided through the library

online catalog or through the library home page.

Karen Selden spoke for the catalog, which has the advantages of:

- * Multiple access points with cross-references,
- * One-stop shopping, making it easier for users to weigh their options,
- * Being the place where users expect to find records for Web resources.

She conceded that there are some drawbacks:

- * More work involved,
- * Need for regular link checking and maintenance,
- * Need to work within the confines of the MARC format,
- * Loss of access for users who will only go to the Web site.

She ended advising the audience to

know their users and do what's best for them. Access doesn't have to be either/or, creative solutions can be found, and each library should do what it can with available staff without becoming overwhelmed.

Cheryl Nyberg advocated passionately for the library home page as the preferred access point for Web resources because it's:

- * The first place most users go; users won't always think to go to the library catalog to find links to Web material,
- * Less rule-bound than the catalog; more flexible and customizable,
- * Less expensive: making changes to catalog descriptions of frequently mutating Web resources is more costly than making changes on the home page,
- * Less training-intensive than in-

(Please see "Patterns" on page 14)

("Members" continued from page 5)

mousepads and notepads for LLAW; it will have to be decided whether we want to charge for these items. Connie added that the committee has produced a new LLAW banner as well.

Web Site - Amy Anderson reported that she has not been able to update the LLAW web site, since she has not been able to access the host server. She is applying for a new account for web access to remedy this.

VI. **Old Business**

Newsletter distribution format change - Mary Koshollek asked the membership to approve a motion to change the distribution of the LLAW newsletter from print/U.S. mail to electronic format for the following reasons:

- The newsletter/program survey completed in the summer indicated that 61% of respondents thought that receiving the newsletter in electronic format would be acceptable.
- Right now, the newsletter archives must be stored on the AALL headquarters site instead of the Washburn University site, which does not allow advertising.
- Production of an electronic newsletter would be easier and faster; distribution would be more timely.
- The money saved with electronic distribution would make revenue from ads unnecessary.

A small charge would be required for members who would still want the newsletter sent to them via U.S. mail.

Discussion: Bridget MacMillan said she has difficulty reaching the Special Libraries Association site because of its firewall; trying to access the LLAW site to see the newsletter could pose a similar problem. She was assured that the newsletter would be emailed to LLAW membership and to her.

The motion was approved.

VII. **New Business** - None.

VIII. **Other Items and Announcements from the Floor** - Barbara Arnold of the UW-Madison School of Library and Information Science an-

nounced that the school would be hosting an Open House on November 1st, following the WLA Conference. Connie announced that Heidi Yelk is back working at the Wisconsin State Law Library.

IX. The business portion of the meeting was concluded at approximately 7:22 pm.

Respectfully submitted,
Diane Duffey, Secretary

PROGRAM: The business meeting was followed by a program given by Professor Anuj Desai, who teaches at both the UW-Madison Law School and the School of Library and Information Science. He led a discussion about copyright and its implications for libraries, especially in light of current digital technologies.



Library School Liaisons

UW-Madison

*Amy Thornton,
Laura Olsen Dugan*

UW-Madison Student Liaison

Kira Zaporski

UW-Milwaukee

*Barb Walker
Candace Hall Slaminski*

UW-Milwaukee Student Liaison

Mark Rozmarynowski

(“Patterns” continued from page 12)

struction in catalog use.

She suggested that, rather than expecting the user to think like a librarian, librarians should try thinking like the user; we need to start “thinking outside the bun.” If catalog records are to be used for Web resources, she called for live links between catalog records and the Web sites themselves, use of the single record approach for print and Web versions, more consistency among online catalogs, use of blue book abbreviations as alternate titles, and elimination of library jargon in records. Her examples of terms to purge included: licensed, subscription, and JSTOR. Users don’t care!

The program concluded with brief displays of selected law library catalogs and home pages, with commentary from both speakers on useful and innovative features.

This program was chock full of information delivered in a clever format, with wit and style, and the graphics were excellent. For the PowerPoint presentation, a list of selected Web sites of interest, and a bibliography see http://lib.law.washington.edu/_cheryl/cathome.htm.

Electronic Surveillance: Recent Legal Developments

David Sobel, General Counsel of the Electronic Privacy Information Center, presented a provocative and timely report on new means of electronic surveillance. Mr. Sobel argues that it is difficult for law to keep up with the lightning speed of new technology developments, and sometimes the complexity of modern technology can escape the drafters of legislation. In 1975, just after Watergate, the Church Committee urged Congress to guard against the “awesome technology” within the National Security Agency. Compare today’s technology to that of 1975, and the problem becomes apparent. A case in point is the USA PATRIOT Act.

The USA PATRIOT Act granted expanded information-gathering powers to the government. It has become clear, post-September 11, that government agencies had plenty of legal power; what they lacked were translators and information analysts.

The USA PATRIOT Act:

1. expands government surveillance power,
2. limits judicial review,
3. blurs the distinction between law enforcement and intelligence surveillance, and
4. extends transactional surveillance to the Internet.

Transactional surveillance devices (also referred to as pen registers) resemble Caller ID rather than

wiretaps, and consequently there is no requirement of probable cause. Instead, the desired information must be merely “relevant” to an ongoing investigation. Moreover, a judge is required to sign the order for the installation of a pen register without the ability to use his/her discretion. Proper transactional surveillance on the Web is difficult because messages are split up into packets. As a result, if the Internet service provider can’t separate out the name of the recipient, agents end up receiving entire messages instead. Mr. Sobel concludes that this over collecting interferes with legitimate investigation and invades the privacy of citizens. The FBI’s pen register is known as Carnivore.

Government agents can also decode passwords in order to access email through “key logger” technology. In *U.S. v. Scarfo*, the defense contended that key logger is equivalent to a wiretap. The government invoked the Classified Information Procedures Act to prevent access to specific details of the technique. Because the decision in *Scarfo* would have been written after September 11, *Scarfo* chose to plea bargain, and thus lost the opportunity to appeal. “Magic Lantern” technology allows remote installation of Internet surveillance. It works through a virus, so there is no need for physical access to the computer itself. For more information on *Scarfo*, see <http://www.epic.org/crypto/scarfo.html>.

NEW MEMBERS

Carol Schmitt, Boardman Law Firm LLP

ACTIVE MEMBERS

Adam Cares
Library Clerk
Godfrey & Kahn 780 N. Water St.
Milwaukee WI 53202

Adriana Dinu
Information Systems Specialist
Quarles & Brady 410 . Pinckney St. Suite 600,
Madison WI 53701

Heidi Frostestad
Reference/Instructions Services Law Librarian
Marquette University Law Library P.O. Box 3137
Milwaukee WI 53201-3137

Peter Kovoichich
Marquette University Law Library P.O. Box 3137
Milwaukee, WI 53201-3137

(Please see “New Members” on page 17)

LLAW BOARD MEETINGS

("LLAW Board" continued from page 3)

is planning to buy its own server, in light of the listserv problems and Washburn University's security issues. The new AALL server will have a back-up system in place.

IV. Old Business

2002-2003 Committee Budget Requests - adjustments to the proposed Committee Budget amounts listed on the sheet which Connie distributed include two changes:

Because of the format change of the newsletter, the newsletter committee will request \$400.00 instead of \$800.00. 2) The budget request for Public Access is no longer pending; it is \$250.00.

Archives	0.00
Government Relations	25.00
Grants	3500.00
Membership	47.00
Newsletter	400.00
Nominating	0.00
Placement	0.00
Program	2130.00
Public Access	250.00
Public Relations	200.00
Web Committee	<u>25.00</u>
Total	\$6,577.00

The budget requests for 2002-2003 were approved.

V. New Business

Chapter Liability Insurance – Connie looked into this and informed the Board that Hartford Insurance is the insurer for AALL. Hartford used to offer a rider for chapters at a nominal cost, but currently the cost is a flat rate of \$500.00 per year which covers \$1 million - bodily/property damage; \$2 million - aggregate; \$5,000.00 to \$10,000.00 – property/furniture. Coverage for wrongful acts would cost an additional \$750.00 to \$1,200.00. The Board approved a motion not to purchase chapter liability insurance at this time. Connie will investigate what other chapters are doing in this regard.

Writing Articles for Wisconsin Lawyer - Bonnie

Shucha discussed the possibility of LLAW members writing for the Wisconsin Lawyer as a group. Joyce Hastings at the State Bar of Wisconsin told her the State Bar would require a sample column of six pages to consider. Bonnie collected names of interested people who can work together to come up with a proposal for the State Bar, and will mention this at the general membership meeting.

Other Items From the Floor:

Connie said that the Special Librarians Association-Wisconsin Chapter is planning to have a "Special Librarians' Day" at the School of Library and Information Science at UW-Madison in the coming days.

Jim Mumm announced that the Marquette Law School Library is looking for a Director.

The meeting adjourned at approximately 5:45 pm.

Respectfully submitted,
Diane Duffey
Secretary

Nominations Sought for the Andrews Award

The Joseph L. Andrews Bibliographical Award is given each year in recognition of a significant contribution to legal bibliographical literature. The work may be a book, article, pamphlet, or publication in another form. It does not have to be written by a law librarian or a member of AALL.

To nominate a work, please provide its citation and a brief description. It is not necessary to submit a copy of the item. Only works published during the 2002 calendar year will be eligible for consideration. The award is presented at the AALL Annual Meeting Luncheon. For more information, and a list of previous winners, see http://www.aallnet.org/about/award_jla.asp.

Please mail nominations by February 1, 2003 to Deanna Barmakian, Chair, Andrews Bibliographical Award, Harvard Law School Library, 521 Areeda Hall, Cambridge, MA 02138 or email them to barm@law.harvard.edu.

RECOMMENDED READINGS

Compiled by Cindy May, U.W. Law Library

Adamson, L. Kurt. "European Union Legal Research: A Guide to Print and Electronic Sources." Computer Law Review and Technology Journal 6:67-87 (Fall 2001)

This pathfinder provides background on major EU institutions and suggests print and electronic sources for EU legislation, treaties, secondary legislation, and case law.

Allyn, Jill. "From the Court to Your Desktop: Docket Research Services Update 2002." Legal Information Alert 21 (6):1-6 (June 2002)

Docket research can be extremely useful to attorneys for a wide variety of reasons. For this article, the reviewer revisits two major docket research services, CourtEXPRESS and CourtLink. She also reviews PACER and the docket portal Web page Legal Dockets Online.

Andrews, Joshua W. "The Fine Art of Copyright Protection: a Suggestion for Change in the Application of the Fair Use Doctrine." University of San Francisco Law Review 36:759-792 (Spring 2002)

This comment analyzes the problem of applying the fair use doctrine to works of fine art.

Duguid, Paul. "The Social Life of Legal Information: First Impressions." First Monday (August 2002)

The author contends that law schools resist technological change while their libraries embrace it. He explains this paradox in terms of practice, community, and institutions, and speculates on future developments.

Hurt, Christine. "Network Effects and Legal Citation: How Antitrust Theory Predicts Who Will Build a Better Blueprint Mousetrap in the Age of Electronic Mice." Iowa Law Review 87:1257-1301 (May 2002)

This article explains how the *Bluebook* became the current dominant product in the legal citation industry by analyzing its history, and then compares it with its newest challenger - the *ALWD Manual*.

Lord, Hazel D. "Husband and Wife: English Marriage Law from 1750: A Bibliographic Essay." Southern California Review of Law and Women's Studies 11:1-89 (Fall 2001)

This essay traces the development of statutory law from the 1753 Marriage Act to the present, examining some of the most important reference sources, including both contemporary treatises and later interpretations. An extensive bibliography appears as Appendix A.

Pacifici, Sabrina I. "Short takes: 50 Recommended Links for Legal Researchers." LLRX (September 2, 2002)

Includes links to sites for search engines, search engine tools and resources, legal news, competitive intelligence, tech news, government information and documents, legal resources, 9-11 related legislation, terrorism & homeland security, state and federal legislation, legal and law related list servers, and more.

Schiavoni, Johanna S. "Who's Afraid of Precedent? The Debate Over the Precedential Value of Unpublished Opinions." UCLA Law Review 49:1859-1893 (August 2002)

The author analyzes conflicting rulings on unpublished opinions, and then proposes a regime requiring official publication of all opinions, replacing unpublished opinions with published precedential summary dispositions.

(Please see "Recommended Readings" on page 17)

("Recommended Readings" continued from page 16)

Thomas, Joan E. "The Growth of Digital Image Archives: Can We Toll the Bell for Microfilm?" LLRX (September 2, 2002)

Vendors are beginning to digitize newspaper archives currently stored on microform. This article describes the ProQuest Historical Newspaper Archive, the Times Digital Archive, Cold North Wind's "Paper of Record" portal, and NewspaperArchive.com.

Vigorito, Rosaria. "The Evolution and Establishment of the International Criminal Court (ICC): A Selected Annotated Bibliography of Secondary Sources." International Journal of Legal Information 30:92-162 (Spring 2002)

* Photocopies of articles from periodicals cited herein may be obtained through the regular photocopy services of the UW Law Library (Outlaw: 608-262-3394) or the Wisconsin State Law Library (608-266-1600).

MEMBER NEWS

Cindy May spent 4 weeks on a librarian exchange hosted by The University of Sheffield Crookesmoor Law Library. We look forward to a summary of the experience in an upcoming issue.

On October 21, **Marc Weinberger** started as the Branch Librarian for the Federal District Court in Madison.

The October 2002 edition of *Spectrum* contained an article written by **Jim Mumm** entitled "Communication is Key for Librarians and Publishers". It can be found on page 1 of the "Members' Briefing" section.

Diane Duffey had an article published in the latest issue of *The Verdict* (Wisconsin Academy of Trial Lawyers). Read "Taming the Wild Wide Web: A Librarian's Advice to Trial Attorneys" in the Fall 2002 (v. 25 no. 4) edition.

Congratulations **Carol Bannen**. "Cutting Edge KM: Law Firm and Librarian Experiences on the Edge" can be found in this edition of the LLAW newsletter, and was also published in the Summer 2002 issue of the Law Librarians' Society of Washington DC publication *Law Library Lights*.

Bev. Butula presented "30 Minutes of Practical, Useful & Fun Web Sites" at the Milwaukee Litigation Paralegal luncheon held on October 30 and sponsored by Midwest Paralegal Services.

Did you see the article by **Bonnie Shucha** in the October 2002 edition of the *Wisconsin Lawyer* (v. 75 no. 10)? The article is entitled "A Guide to Wisconsin Legal Information Sources".

("New Members" continued from page 14)

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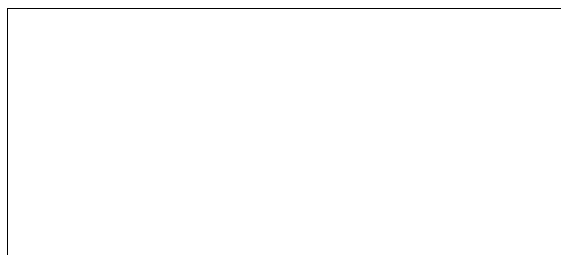
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We're on the web
www.aallnet.org/chapter/llaw/

LLAW NEWSLETTER

The LLAW Newsletter is the official publication of the Law Librarian Association of Wisconsin. Published quarterly. Copy deadlines are February 3, 2003, May 5, 2003, August 4, 2003 and November 3, 2003. Circulation varies, from 175-200 copies per issue.

Unsolicited contributions in electronic format (preferably Microsoft Word format) are encouraged; contributions submitted for publication are subject to editorial review.

**The deadline for submitting
articles for the next**

***LLAW* NEWSLETTER**

is

February 3, 2003

Submit articles to Bev Butula
bbutula@dkattorneys.com