



Law Librarians Association of Wisconsin
 Law Librarians Association of Wisconsin – 2nd Quarterly Board Meeting
 12:00 pm, December 1, 2021
 Microsoft Teams

Minutes

Attendees: Emma Babler, Maureen Burns, Bev Butula, Amy Crowder, Emily Gellings, Sarah Kober, Jess Moore, Jim Mumm, Candace Hall Slaminski, Carol Schmitt, Michelle Wollmann, Jenny Zook

I. Call to Order

a. Maureen called the meeting to order at 12:00.

II. Approval of Meeting Minutes

a. 1st Quarterly Board meeting minutes. Bev Butula moved to approve. Jim Mumm seconded.

III. Treasurer's Report

LLAW Statement of Accounts - Summary
FY22 (2021-2022)

As of 11/19/2021

<u>Checking Account</u>	<u>Revenue</u>	<u>Expenses</u>	<u>Totals</u>
Beginning Balance	\$ 8,073.64		\$ 8,073.64
Budgeted Amt			
Board of Directors	\$25.00	\$ -	\$ -
Archives	\$25.00	\$ -	\$ -
Government Relations	\$25.00	\$ -	\$ -
Grants	\$3,000.00	\$ -	\$ -
Membership	\$25.00	\$ 2,326.05	\$ 2,326.05
Newsletter	\$25.00	\$ -	\$ -
Nominating	\$25.00	\$ -	\$ -
Placement	\$0.00	\$ -	\$ -
Program	\$900.00	\$ 325.00	\$ (325.00)
Public Relations / Articles	\$200.00	\$ -	\$ -
Website Committee	\$200.00	\$ -	\$ -
Operating	\$100.00	\$ -	\$ -
Checking Totals	\$4,550.00	\$ 10,399.69	\$ 10,074.69

FY22 Balance less Beginning Balance			\$ 2,001.05
--	--	--	--------------------

IV. President's Report

a. **Maureen shared that LLAW member** Beth Bland recently passed away. She most recently worked for the State Law Library in Milwaukee. Through the years,

she wrote many articles for Inside Track. She also had an extensive theatrical background. Maureen will send out a card on behalf of LLAW.

V. Committee Reports

- a. Archives – Bev Butula – no report
- b. Government Relations – Jess Moore – no report
- c. Grants – Candace Hall Slaminski – no report
- d. Membership – Carol Schmitt – 61 members – 54 active, 2 associate, 1 student, 4 sustaining
- e. Newsletter – addressed later in the meeting
- f. Nominating – Jim Mumm – The slate of candidates needs to be presented to the chapter by March 1st. If anyone has suggestions or would like to volunteer, please contact Jim.
- g. Placement – Sarah Kober – no report
- h. Program – Bev Butula – Next program is next week Tuesday. Lexis is sponsoring the program, and we will have two speakers discussing work life balance. 30 people have registered so far. The remaining programs are scheduled for February and April. It's undecided if the April meeting will be in person or virtual – will decide closer to the date of the pgram.
- i. Public Relations – Jenny Zook – Carol Hassler's article was published today. Jenny has a list of article topics and has requested additional authors for next year. The State Bar is doing a series that will run outside of Inside Track and will be included in Wisconsin Lawyer. Jenny will write a 101 on Water Law, which will be included in Wisconsin Lawyer.
- j. Web – Emma Babler – Blog is up and Emma will be adding items. Please contact Emma if you would like to learn how to add items to the blog.

VI. Old Business

- a. Newsletter Ad Hoc Committee report
 - Proposed procedures were sent to all board members. The old procedures had 21 items, while the new have only ten. Most of the dates have been removed from the procedures, which allows for more flexibility.
 - There is no way to automatically send updates, but an email can be sent out with a link to the blog
 - Being an active member of council of newsletter editors will be added back into the committee procedures.
 - There are also changes to be made to other committee procedures – replacing the word newsletter, but also a change of dates.
 - Jim moved to approve newsletters procedures pending revisions discussed today. Emma seconded. Motion passed.
 - Carol moved to approve other procedures based on newsletter changes. Jim seconded and requested to table vote to next meeting. Motion passed, and additional committee procedures will be taken up at the February meeting.
 - This may be a good time for others to look at their procedures (table this for next year).
 - Michelle will work with Emma to get things posted to the blog.

VII. New Business

Emily asked if old minutes were currently be saved anywhere, as the old newsletter now have broken links to the minutes. Bev does have some minutes within archives.

VIII. Other Announcements

None

IX. Adjournment

Bev moved to adjourn. Carol seconded. Meeting adjourned at 12:50.