**LLAW Grant Application**

**for Professional Development Event**

In its continuing effort to encourage professional development in the area of law librarianship, the Grants Committee of LLAW accepts applications from its membership for financial assistance to attend professional development events. In selecting recipients, the Grants Committee will consider: (1) lack of financial assistance from employer; (2) commitment to law librarianship as demonstrated by employment record and professional activities; (3) participation in LLAW and potential benefit to chapter; (4) potential benefit to the applicant for enhancing skills and professional development; and, (5) whether applicant has been awarded a LLAW grant previously.

**APPLICANT CONTACT INFORMATION**

1. Name: Click or tap here to enter text.
2. Address: Click or tap here to enter text.
3. Telephone: Click or tap here to enter text.
4. Email: Click or tap here to enter text.

**PROFESSIONAL DEVELOPMENT EVENT INFORMATION &**

**HOW IT WILL CONTRIBUTE TO APPLICANT’S PROFESSIONAL DEVELOPMENT AND SKILLS**

1. Professional Development Event Title (list Program, Workshop, CLE, Meeting, Institute to be attended): Click or tap here to enter text.
2. URL for above professional development event: Click or tap here to enter text.
3. Date(s) of professional development event: Click or tap here to enter text.
4. Brief description of reasons for desiring to attend this event: Click or tap here to enter text.
5. Registration cost for attending event: Click or tap here to enter text.
6. Travel cost for attending event: Click or tap here to enter text.
7. Room & Board costs for attending event: Click or tap here to enter text.
8. Amount Requested: Click or tap here to enter text.

**APPLICANT PARTICIPATION IN LLAW & OTHER LAW LIBRARIANSHIP VOLUNTEER WORK**

1. How many years have you been a LLAW member? Click or tap here to enter text.
2. Describe your participation in LLAW (include offices, committees, meetings attended): Click or tap here to enter text.
3. Have you previously received an LLAW grant? Click or tap here to enter text.
4. If so, in what year and for how much? Click or tap here to enter text.
5. Describe your volunteer participation in any other associations related to law librarianship: Click or tap here to enter text.

**APPLICANT’S WORK EXPERIENCE & EXTENT OF EMPLOYER SUPPORT**

1. Name of current employer and years of employment: Click or tap here to enter text.
2. Previous employer(s), job title(s), and date(s): Click or tap here to enter text.
3. Current job title and brief description of responsibilities: Click or tap here to enter text.
4. Will current employer cover a portion of expenses to attend this event? If so, how much? Click or tap here to enter text.

**APPLICANT’S REPRESENTATIONS & SIGNATURE**

If I receive any other funding to attend the event, I will notify LLAW Grants Committee.

If, for any reason, I do not attend the conference, I shall return the grant monies to LLAW Treasurer.

I will prepare a brief, written summary of the event attended to be included in the LLAW Publication.

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Signature printed

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Signature Date Signed

**\*\*\* Return completed grant application form to** **Grants Chair** **via email. \*\*\***