



Law Librarians Association of Wisconsin – 4th Quarterly Business Meeting/Program
5:30-8:00, May 4th, 2023
Delafield Brewhouse

Minutes

1. Call to Order
 - a. Amy Crowder called the meeting to order at 6:38..

2. Approval of Meeting Minutes
 - a. Laura La Rose moved to approve the 3rd quarterly board business meeting minutes; Liz Manriques seconded. Motion approved.

3. Treasurer's Report

| LLAW Statement of Accounts - Summary | | | | |
|---|-------------------|---------------------|------------------|---------------------|
| <u>FY23 (2022-2023)</u> | | | | |
| As of 4/5/2023 | | | | |
| <u>Checking Account</u> | | <u>Revenue</u> | <u>Expenses</u> | <u>Totals</u> |
| Beginning Balance | | \$ 8,193.67 | | \$ 8,193.67 |
| | Budgeted Amt | | | |
| Board of Directors | \$25.00 | \$ - | \$ - | \$ - |
| Archives | \$25.00 | \$ - | \$ - | \$ - |
| Government Relations | \$25.00 | \$ - | \$ - | \$ - |
| Grants | \$3,000.00 | \$ - | \$ - | \$ - |
| Membership | \$25.00 | \$ 2,215.06 | \$ - | \$ 2,215.06 |
| Newsletter | \$25.00 | \$ - | \$ - | \$ - |
| Nominating | \$25.00 | \$ - | \$ - | \$ - |
| Placement | \$0.00 | \$ - | \$ - | \$ - |
| Program | \$900.00 | \$ 885.52 | \$ 401.00 | \$ 484.52 |
| Public Relations / Articles | \$200.00 | \$ - | \$ 132.43 | \$ (132.43) |
| Website Committee | \$200.00 | \$ - | \$ 129.86 | \$ (129.86) |
| Operating | \$100.00 | \$ - | \$ 25.00 | \$ (25.00) |
| Checking Totals | \$4,550.00 | \$ 11,294.25 | \$ 688.29 | \$ 10,605.96 |
| FY23 Balance less Beginning Balance | | | | \$ 2,412.29 |

4. President's Report

- a. Amy thanked everyone for attending our in person meeting, the programming committee for their time, specifically Wendy, as well as Thomson Reuters for hosting today's meeting. Another thanks to all of the LLAW volunteers, officers, and committee chairs!
5. Committee Reports
 - a. Archives – Bev Butula
 - I. Please send any photos from events to Bev.
 - b. Government Relations – Jess Moore
 - I. No report.
 - c. Grants – Diane Duffey
 - I. Annual meeting grants were awarded this year. We are out of funds for the year, so please wait until the new fiscal year to apply for grants.
 - d. Membership – Carol Schmitt
 - I. No report.
 - e. Blog/Newsletter – Michelle Wollmann
 - I. No report.
 - f. Nominating – Maureen Burns
 - I. Congratulations to Wendy and Katie on their elections!
 - g. Placement – Sarah Kober
 - I. No report.
 - h. Program – Liz Manriquez & Wendy Smith
 - I. Thanks to everyone who helped organize today's meeting! Please reach out if you'd like to volunteer for the Program Committee next year.
 - i. Public Relations – Jenny Zook
 - I. Wendy's article was recently published. We are all set for the year in regards to topics and writers, but please reach out to Jenny if you have ideas or want to write in the future.
 - II. Congrats to everyone who wrote for the Wisconsin Bar's water law series.
 - j. Web – Emma Babler
 - I. No report.
6. Old Business
 - a. Officer and Committee Procedure Updates
 - I. The procedures were approved in April and will be added to the website in pdf form.
 - b. Library School Liaison
 - I. There have been meetings throughout the year to brainstorm outreach ideas.
 - II. Laura Olsen will be stepping down at the end of this year as liaison in Madison. Please reach out if you are interested in serving in this position.
7. New Business
 - a. None.
8. Other Announcements

- a. Ellen Bratz announced that Neil Harris has transferred to the Phoenix office of Quarles and Brady.
 - b. Mary Koshollek has joined Marquette in a part-time position. There is currently an opening for a part-time position as well.
9. Adjournment
 - a. Ellen moved to adjourn the meeting; Jim Mumm seconded. The meeting was adjourned at 6:50.

After the business meeting, a social program was held featuring law librarian picnionary.

Respectfully submitted,
Emily Gellings
Secretary