



## **LLAW Business Meeting - 1st Quarter**

Sept. 12, 2024 - 12:00-1:00pm

### **MINUTES**

- 1. Call to Order:** Sarah Kober called the meeting to order at 12:48 p.m., following a program presented by Nancy Kopp on Lavinia Goodell, first woman lawyer admitted to practice in Wisconsin.
- 2. Approval of Draft Minutes - Q4 Business Meeting (May 2, 2024)**  
Laura La Rose moved to approve the minutes, Bev Butula seconded. Minutes were unanimously approved by a voice vote.
- 3. President's Message**  
Wendy Smith thanked everyone for attending today's program. She reported that the Executive Board met and approved the 2024-25 budget.
- 4. Treasurer's Report (see attachment)**  
The current balance of the CD is \$5,195.40 and the current balance of the checking account is \$5,725.81.
- 5. Committee Reports**
  - a. Archives - Scott Park: No report
  - b. Government Relations - Jess Moore: No report
  - c. Grants - Diane Duffey: Diane will send a reminder soon about applying for grants. We had \$1000 returned last year, so we have additional funds this year. Please apply!
  - d. Membership - Steph Larson: Current membership is 49, and Steph will be sending out a last reminder to renew on Friday.
  - e. Newsletter/Blog - Michelle Wollmann: No report
  - f. Nominating - Liz Manriquez: No report
  - g. Placement - Laura Olsen: No report
  - h. Program - Sarah Kober: Wendy thanked Sarah for the program and Sarah thanked Amy Crowder for suggesting the speaker. Let Sarah or Jim Mumm know if you have any ideas or would like to join the programming committee.
  - i. Public Relations - Jenny Zook: Jenny will be sending out the Inside Track schedule with topics soon. As always, if you have a topic in mind, please let Jenny know what you'd like to write about and what month you'd like to be added to the schedule.
  - j. Web - Carol Hassler: See discussion of 2024-2025 goals below.

## **6. New Business**

- a. LLAW Committee Volunteer Opportunities (Wendy Smith)
  - i. If you have program ideas or would like to do some event planning, LLAW could use some additional help on the Programming Committee (currently two members, compared to three last year). Other committees could also use some help. Please contact Wendy or any of the committee chairs if you're interested in volunteering.
- b. 2024-25 Annual Goals (Wendy Smith)
  - i. Devise a content management and delegation plan (Carol Hassler)
    - 1. We are looking at how we can take best advantage of the Wordpress platform that manages our site, and how we can best delegate who is updating what and when. We started talking about this last year and are working on putting together a plan.
  - ii. Explore logo and promotional materials update (Carol Hassler)
    - 1. The last logo was selected in a contest, and Carol updated it a few years ago to improve the resolution of the text, but it's too small to scale up for current web technology. Your phone has better resolution these days than our current logo can accommodate. Carol recommends putting together a package of logos with a small square logo and some banner style logos for use in different formats.
    - 2. The board discussed possibly holding a contest or making a student project. Carol is open to ideas and feedback, or people interested in working on this with her. If you have an idea or graphic design skills, contact Carol. This also might make a good library outreach, or library marketing article.

## **7. Adjournment**

Jamie Kroening moved to adjourn the meeting and Elizabeth Manriquez seconded the motion. Wendy Smith adjourned the meeting at 1:03 p.m.

Respectfully submitted,  
Katie Dunn  
LLAW Secretary

# LLAW Statement of Accounts - Summary

## FY25 (2024-2025)

As of 9/10/2024

<u>Checking Account</u>		<u>Revenue</u>	<u>Expenses</u>	<u>Totals</u>
Beginning Balance		\$ 2,829.21		\$ 2,829.21
	Budgeted Amt			
Board of Directors	\$0.00	\$ -	\$ -	\$ -
Archives	\$25.00	\$ -	\$ -	\$ -
Government Relations	\$0.00	\$ -	\$ -	\$ -
Grants	\$1,500.00	\$ 1,000.00	\$ -	\$ 1,000.00
Membership	\$0.00	\$ 1,896.60	\$ -	\$ 1,896.60
Newsletter	\$0.00	\$ -	\$ -	\$ -
Nominating	\$0.00	\$ -	\$ -	\$ -
Placement	\$0.00	\$ -	\$ -	\$ -
Program	\$150.00	\$ -	\$ -	\$ -
Public Relations / Articles	\$120.00	\$ -	\$ -	\$ -
Website Committee	\$200.00	\$ -	\$ -	\$ -
Operating	\$75.00	\$ -	\$ -	\$ -
<b>Checking Totals</b>	<b>\$2,070.00</b>	<b>\$ 5,725.81</b>	<b>\$ -</b>	<b>\$ 5,725.81</b>

<b>FY25 Balance less Beginning Balance</b>			<b>\$ 2,896.60</b>
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Balance of CD as of 8/30/2024:	<b>\$5,195.40</b>
Matures 11/11/2024	