



LLAW Business Meeting – 2nd Quarter

Dec. 12, 2024 - 12:00-1:00pm

MINUTES

- 1. Call to Order:** Following a program on artificial intelligence and legal education presented by Elana Olson (Eckstein Law Library, Marquette University) and Bonnie Shucha (University of Wisconsin Law Library), Wendy Smith called the meeting to order at 12:39 p.m.
- 2. Approval of Draft Minutes – Q1 Business Meeting (Sept. 12, 2024)**

Laura La Rose moved to approve the minutes and Michelle Wollman seconded the motion. Minutes approved by a unanimous vote.
- 3. Treasurer's Report (Jamie Kroening) (see attachment)**
 - a. The checking account balance is \$5873.37.
 - b. Our CD matured on November 11 with a value of \$5,285.51, making \$285.51 in interest. It was rolled into another 13-month CD.
 - c. Jamie filed federal form 990, filed our annual report with DFI, and renewed our domain name registration.
- 4. Committee Reports**
 - a. Archives - Scott Park: no report
 - b. Government Relations - Jess Moore: no report
 - c. Membership - Steph Larson: Membership is currently at 52, including renewals and new members.
 - d. Newsletter/Blog - Michelle Wollmann: no report
 - e. Nominating - Liz Manriquez: no report
 - f. Placement - Laura Olsen: We've had one posting per month for the last 6 months. Send Laura any job announcements you have.
 - g. Program - Sarah Kober: I hope you enjoyed today's program and we are always looking for additional ideas or speakers. So please feel free to contact Sarah if there's some issue you'd like to see covered.
 - h. Public Relations - Jenny Zook: Jenny sent out a notice of Diane Duffey's InsideTrack article on civil litigation from last week. She will send another call for authors as we have many spots available for contribution in 2025. The InsideTrack editor sends some broad ideas for topics, but authors can suggest their own topic. InsideTrack wants to start publishing every week, but we will continue to contribute monthly on the first of the month.

- i. Web - Carol Hassler: Michelle and Carol met this month to work out a content management plan for the website. We're going to share that at the next executive board meeting and talk it over.
- j. Grants - Diane Duffey:
 - i. No applications thus far for grants. Diane will be sending a reminder to apply.
 - ii. The Grants Committee (which has traditionally handled special recognition of members) and LLAW would like to recognize Bev Butula, who is retiring at the end of the calendar year. Steph Larson, Bonnie Shucha, Laura La Rose, and Carol Schmitt all gave remarks praising Bev as an LLAW leader, colleague, and friend. Bev acknowledged the remarks and Diane said that Bev would be receiving a memory book on behalf of LLAW.

5. President's Message (Wendy Smith)

- a. President's commendation of Bev Butula

As the president of the Law Librarians Association of Wisconsin, I would like to officially express our gratitude to Bev Butula for her many years of commitment and service to LLAW. Bev has been a foundational contributor to LLAW for many years, consistently demonstrating her commitment to the field of law librarianship and its community both here in Wisconsin and nationally. Bev's efforts in sustaining our association through all of its years, including its ups and downs, are greatly appreciated. She has served as president-elect, president, and past president of LLAW, and she has served on practically every committee of the association.

I'd like to highlight her long-standing work as our former archives chair, where she's helped to preserve our history and ensure its accessibility for future generations of Wisconsin Law Librarians. As a group that appreciates history, I think her work in archives has been a real gift.

Moreover, I know Bev to be an approachable and supportive colleague who offers encouragement and advice to those embarking on their careers in law librarianship and those taking leadership roles within LLAW. I know her positive attitude and encouraging demeanor has been a benefit to all of us, myself included.

So as Bev embarks on a well-deserved retirement, we wish her all the best in her next big adventure. On behalf of the Law Librarians Association of Wisconsin, we honor your service, Bev. Thank you.

- b. Carol mentioned earlier that we are making progress on our content development plan.

6. New Business: None

- 7. Adjournment:** Michelle Wollman moved to adjourn the meeting, Jenny Zook seconded. Wendy Smith adjourned the meeting at at 12:57 p.m.

Respectfully submitted,
Katie Dunn
LLAW Secretary

LLAW Statement of Accounts - Summary FY25 (2024-2025)

As of 12/3/2024

<u>Checking Account</u>		<u>Revenue</u>	<u>Expenses</u>	<u>Totals</u>
Beginning Balance		\$ 2,829.21		\$ 2,829.21
	Budgeted Amt			
Board of Directors	\$0.00	\$ -	\$ -	\$ -
Archives	\$25.00	\$ -	\$ -	\$ -
Government Relations	\$0.00	\$ -	\$ -	\$ -
Grants	\$1,500.00	\$ 1,000.00	\$ -	\$ 1,000.00
Membership	\$0.00	\$ 2,087.15	\$ 190.55	\$ 2,087.15
Newsletter	\$0.00	\$ -	\$ -	\$ -
Nominating	\$0.00	\$ -	\$ -	\$ -
Placement	\$0.00	\$ -	\$ -	\$ -
Program	\$150.00	\$ -	\$ -	\$ -
Public Relations / Articles	\$120.00	\$ -	\$ -	\$ -
Website Committee	\$200.00	\$ -	\$ 17.99	\$ (17.99)
Operating	\$75.00	\$ -	\$ 25.00	\$ (25.00)
Checking Totals	\$2,070.00	\$ 5,916.36	\$ 233.54	\$ 5,873.37
FY25 Balance less Beginning Balance				\$ 3,044.16

Balance of CD as of 12/03/2024:	\$5,285.51
Matures 12/11/2025	
CD \$5000.00 (10/11/2023)	
CD \$5285.51 (11/11/2024)	