



LLAW Business Meeting – 1st Quarter

September 17 2025 – Noon-1PM

MINUTES

- 1. Call to Order** Following a presentation by Patrick “PC” Sweeney on Political Power and Influence for Libraries, Sarah Kober called the meeting to order at 12:53 p.m.
- 2. Approval of Draft Minutes – Q4 Business Meeting (Apr. 20 2025) (see attachment)**
Carol Hassler moved to approve the minutes, Liz Manriquez seconded, minutes approved.
- 3. Treasurer's Report & Budget (see attachment)**
 - a.** The proposed budget is similar to last year's in most categories. Proposed changes to this year's (fiscal year 2026) budget compared to the fiscal year 2025 budget:
 - i.** Grants: Typically the grants budget is \$1,500. Last year's (fiscal year 2025) budget was \$2,500 due to a \$1,000 grant being returned from fiscal year 2024. The grants committee requested that the \$446 that was not awarded from the grants budget last year be added to this year's grants budget, rounded up to total of \$2,000 in fiscal year 2026. The board approved this request.
 - ii.** Public Relations: budget can be reduced to \$0, as we're no longer printing a poster.
 - iii.** Board of Directors: \$158.25 is requested to fund a Microsoft Teams 1 year subscription for meetings and webinars.
- 4. Committee Reports**
 - a.** Archives - Scott Park: No report.
 - b.** Government Relations - Jess Moore: Legal challenges continue in response to the presidential administration's efforts to dismantle the Institute of Museum and Library Studies. The house appropriations committee approved the 2026 IMLS budget.
 - c.** Grants - Diane Duffey: The 2025-26 year is “young,” but the Grants Committee has already awarded a grant! Sunil Rao of the UW Law School has been awarded a grant to attend the International Association of Law Libraries Annual Conference in Houston in October.
 - d.** Membership - Steph Larson: 44 active members (41 renewed, 3 new/returning members). 3 members are not planning to renew (retirement/job change). Steph will be sending out final renewal reminders at end of this month to remaining members who have not renewed.

- e. Newsletter/Blog - Michelle Wollmann: No report.
- f. Nominating – Wendy Smith: No report.
- g. Placement - Laura Olsen: The Placement Committee has shared job openings on three positions during the current fiscal year.
- h. Program – Carol Hassler: We will be setting up an LLAW Teams account. Using board members' organizational Teams/Zoom accounts has some logistical difficulties. The December meeting will be a hybrid Madison/Milwaukee meeting at a law firm. February will be a virtual meeting, and May will be an in-person meeting.
- i. Public Relations - Jenny Zook: Carol Hassler has an article coming out in September on public records. We have authors scheduled out to March/April 2026 on a variety of legal topics. If you have an idea for an article or wish to write for InsideTrack, please contact Jenny Zook.
- j. Web – Carol Hassler: LLAW's logo images are old, super tiny and need updating for use on the modern web. Unless there is interest within the group to do the design work, Carol will reach out to some local college graphic design departments. We would like to keep a similar vibe and some of the same design elements.

5. New Business

- a. We are establishing a Teams business account for LLAW, tied to the LLAW Gmail account. We will evaluate after this first year to see if we want to continue on with Teams or if there is a better tool for us.
- b. We plan to make the website more robust and organized

6. Adjournment

- a. Jim Mumm moved to adjourn the meeting and Dan Sawall seconded. Sarah Kober adjourned the meeting at 1:02 p.m.

Respectfully submitted,

Katie Dunn

LLAW Secretary

LLAW Statement of Accounts - Summary
FY26 (2025-2026)

As of: 9/3/2025

Checking Account		Revenue	Expenses	Totals
Beginning Balance		\$ 3,828.24	\$ -	\$ 3,828.24
Budgeted Amt				
Board of Directors	\$0.00	\$ -	\$ -	\$ -
Archives	\$25.00	\$ -	\$ -	\$ -
Government Relations	\$0.00	\$ -	\$ -	\$ -
Grants	\$1,500.00	\$ -	\$ -	\$ -
Membership	\$0.00	\$ 2,008.32	\$ -	\$ 2,008.32
Newsletter	\$0.00	\$ -	\$ -	\$ -
Nominating	\$0.00	\$ -	\$ -	\$ -
Placement	\$0.00	\$ -	\$ -	\$ -
Program	\$150.00	\$ -	\$ -	\$ -
Public Relations / Articles	\$120.00	\$ -	\$ -	\$ -
Website Committee	\$200.00	\$ -	\$ -	\$ -
Operating	\$75.00	\$ -	\$ -	\$ -
Checking Totals	\$2,070.00	\$ 5,836.56	\$ -	\$ 5,836.56
FY26 Balance less Beginning Balance				\$ 2,008.32

Balance of CD as of 9/3/2025:	\$5,442.85
Matures 12/11/2025	
CD \$5000.00 (10/11/2023)	
CD \$5285.51 (11/11/2024)	

LLAW BUDGET FY26
 (June 1, 2025 - May 31, 2026)

COMMITTEE	CHAIRS	FY 2025 BUDGET AMOUNT	FY 25 REVENUE	FY 25 EXPENDITURES	AMOUNT REQUESTED FY 26	COMMENTS
ARCHIVES	Scott Park	\$25.00	\$0.00	\$0.00	\$25.00	Needed for USB drive(s) to maintain storage.
BOARD OF DIRECTORS	Sarah Kober	\$0.00	\$0.00	\$0.00	\$158.25	Microsoft Teams account 1 year subscription.
GOVERNMENT RELATIONS	Jess Moore	\$0.00	\$0.00	\$0.00	\$0.00	
GRANTS	Diane Duffey	\$2,500.00	\$1,000.00	(\$2,046.56)	\$2,000.00	
MEMBERSHIP	Stephanie Larson	\$0.00	\$2,125.26	\$0.00	\$0.00	
NEWSLETTER	Michelle Wollmann	\$0.00	\$0.00	\$0.00	\$0.00	
NOMINATING	Wendy Smith	\$0.00	\$0.00	\$0.00	\$0.00	
OPERATING	Jamie Kroening	\$75.00	\$0.00	(\$25.00)	\$75.00	Needed for WI-DFI annual report filings, ordering new checks, stamps, etc.
PLACEMENT	Laura Olsen	\$0.00	\$0.00	\$0.00	\$0.00	
PROGRAM	Carol Hassler	\$150.00	\$167.19	(\$90.00)	\$150.00	
PUBLIC RELATIONS / ARTICLES	Jenny Zook	\$120.00	\$0.00	\$0.00	\$0.00	
WEBSITE	Carol Hassler	\$200.00	\$0.00	(\$131.86)	\$200.00	
		\$3,070.00	\$3,292.45	(\$2,293.42)	\$2,608.25	
		FY25 Balance less Beginning Balance:		\$999.03		Current as of 09/15/2025